

**LOCAL INMATE
DATA SYSTEM
(LIDS)**

Newsletter

**JULY
2003**

**Compensation Board's
Phone Number:**



(804) 786-0786

**Compensation
Board's
Fax number:**



(804) 371-0235

**Compensation
Board's
Website address:**



<http://www.scb.state.va.us/>

**Compensation
Board's Mailing
address:**



P. O. Box 710
Richmond, VA 23218-0710

Staff Contacts:

User Issues

- **Alice Coe**, Customer Service, Mgr
acoe@scb.state.va.us ext. 207
- **Sue Kelly-Graham**, LIDS Technician
skelly-graham@scb.state.va.us ext. 220

Program Issues

- **Anne Wilmoth**, Information Tech. Mgr
awilmoth@scb.state.va.us ext. 222
- **Craig Giegerich**, Systems Engineer
cgiegerich@scb.state.va.us ext. 216
- **Melanie Morrison**, Systems Engineer
mmorrison@scb.state.va.us ext. 204

Policy/Audit Issues

- **Richard Lampman**, Policy/Planning, Mgr
rlampman@scb.state.va.us ext. 215
- **Oliver Bradshaw**, Audit Supervisor
obradshaw@scb.state.va.us ext. 203
- **Mark Wood**, External Auditor
mwood@scb.state.va.us ext. 228

Security/Key Fob Issues

- **Anne Wilmoth** ext. 222
- **Melanie Morrison** ext. 204
- **Sue Kelly-Graham** ext. 220



****DATE TO REMEMBER****

8/09/03 - LIDS SUBMISSION DUE



****ATTENTION!****

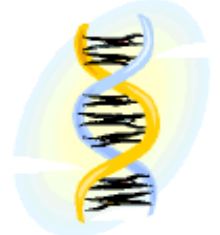
DETAINERS

Several LIDS Technicians have asked questions pertaining to the recording of multiple jurisdictional charges/detainers in LIDS:

- **Question:** If an inmate has multiple jurisdiction charges (i.e., State, Local, Federal, Out of State), am I supposed to track the other jurisdiction charges along with my charges in LIDS?
- **Answer:** Only record in LIDS the charges listed on the commitment order for the inmate being confined in your jail. Outstanding charges/detainers in other jurisdictions in which you do not have a commitment order may be recorded in LIDS on the Confinement Information screen by using the Detainers field.



ANOTHER JOB WELL DONE REPORTED BY FORENSIC SCIENCE



Linda Johnston of Virginia Division of Forensic Science reported once again that the duplicity rate for DNA samples is well under 7%. She fully believes this is a direct result of the LIDS DNA Sampling Website and its users.

We would like to congratulate LIDS users for their continued dedication to ensure that DNA sampling dates are recorded in the LIDS DNA Sampling Tracking System. We appreciate LIDS Users' continuous efforts in accomplishing this gigantic task.



**FAREWELL TO VALUED
LIDS ADVISORY
COMMITTEE MEMBERS**

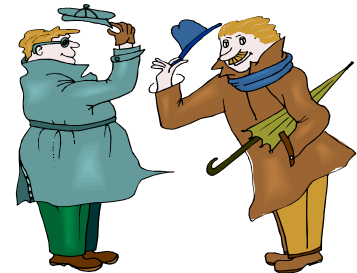


We regret to inform you that Janet Severson, Blue Ridge Regional Jail and Donald White, Chesterfield County Jail, have tendered their resignations as members of the LIDS Advisory Committee effective June 2003, as they have assumed other responsibilities within their facilities.

We appreciate their committed and dedicated service while serving on the Committee. They will be greatly missed, and we wish them much success in their future endeavors.



**WELCOME
NEW LIDS ADVISORY
COMMITTEE MEMBERS**



We would like to welcome the following two LIDS users who have been carefully selected to serve on the LIDS Advisory Committee:

- Debbie Hamlet began her law enforcement career in 1992 as a dispatcher at the Campbell County Sheriff's office, and was promoted to deputy in the jail where she worked for two years. She then went to work at Lynchburg City Sheriff's office to start up the new booking area for four years. She began her career at Blue Ridge Regional Jail in the records department until she was promoted to LIDS Technician October 1, 2001. Ms. Hamlet is currently pursuing an Administration of Justice degree at Central Virginia Community College. She spends her spare time running her daughters, Amber (11) and Jessica (6) to different sports practices and games.
- Ron Wise has worked with the Alexandria Sheriff's office since September 1986. He worked as a Deputy Sheriff in the jail for 10 years serving as a security deputy, inmate work force supervisor, and inmate property deputy and has served as the inmate records manager since February 1997. Ron and his wife, Stephanie, their daughter Taylor (10) and son Chase (2) live in Alexandria, Virginia.

The LIDS Advisory Committee first met November of 1999. The LIDS users listed below were selected from each region of the state to meet once a quarter to discuss any LIDS enhancements, modifications and or new development issues brought forth by local users. If you have any questions or concerns that you would like discussed at future committee meetings, contact the individual(s) representing your region, or contact a member of the Compensation Board staff.

Quarterly Committee Meeting Schedule:

1st Quarter: May 2nd Quarter: August 3rd Quarter: November 4th Quarter: February

LIDS ADVISORY COMMITTEE MEMBERS

Central Region

<i>FIPS</i>	<i>Locality</i>	<i>DOC Oper. Capacity</i>	<i>Online / Batch</i>
485	Blue Ridge Regional Jail (Lynchburg) – Debbie Hamlet Phone # 434- 847-3100 Ext 141 Email: dhamlet@brrja.state.va.us Fax # 434- 847-1411 Address: 510 9th Street Lynchburg, Virginia 24504	760	Online
630	Rappahannock Regional Jail - Patty Leonard Phone # 540-288-5281 Email: pleonard@rrj.state.va.us Fax # 540-288-5292 Address: P. O. Box 3300 Stafford, Virginia 22554	592	Batch
730	Petersburg City Jail – Tina James-Carrier Phone # 804-733-2377 Ext 4130 Email: tcarrier@earthlink.net Fax # 804-861-4440 Address: P. O. Box 2209 Petersburg, Virginia 23803	195	Online
760	Richmond City Jail - Reginald Tinsley Phone # 804-646-0170 Email: TinsleyR@ci.richmond.va.us Fax # 804-646-0173 Address: 1701 Fairfield Way Richmond, Virginia 23223	882	Batch

Eastern Region

<i>FIPS</i>	<i>Locality</i>	<i>DOC Oper. Capacity</i>	<i>Online / Batch</i>
740	Portsmouth City Jail – Anna Earnhardt Phone # 757-391-3176 Email: annae@ci.portsmouth.va.us Fax # 757-393-5181 Address: 701 Crawford St. Portsmouth, Virginia 23704	288	Online
620	Western Tidewater Regional Jail - Jane Beamon Phone # 757-539-2196 Email: jbeamon@picusnet.com Fax # 757-539-6409 Address: 2402 Godwin Blvd. Suffolk, Virginia 23434	552	Batch
810	Virginia Beach City Jail – Charlie Gray Phone # 757-427-8538 Email: cgray@vbgov.com Fax # 757-427-6034 Address: 2501 James Madison Blvd. Virginia Beach, Virginia 23456	590	Batch

LIDS ADVISORY COMMITTEE MEMBERS (Continued)

Northern Region

<i>FIPS</i>	<i>Locality</i>	<i>DOC Oper. Capacity</i>	<i>Online / Batch</i>
137	Central Virginia Regional Jail - Glenn Aylor Phone # 540-672-3222 Ext 13 Email: faylor@cvrj.org Fax # 540-672-9278 Address: 13021 James Madison Hwy. Orange, Virginia 22960	242	Batch
153	Prince William/Manassas Regional Jail - Carol Moye Phone # 703-792-6450 Email: cmoye@pwcgov.org Fax # 703-792-7576 Address: 9320 Lee Ave. Manassas, Virginia 20110	467	Batch
510	Alexandria City Jail – Ron Wise Phone # 703-838-4440 Email: rony.wise@ci.alexandria.va.us Fax # 703-838-4036 Address: 2003 Mill Road, Alexandria Virginia 22314	340	Online

Western Region

<i>FIPS</i>	<i>Locality</i>	<i>DOC Oper. Capacity</i>	<i>Online / Batch</i>
590	Danville City Jail – Karen Day Phone # 434-799-5130 Email: kday@ci.danville.va.us Fax # 434-797-8872 Address: P. O. Box 3405 Danville, Virginia 24543	213	Batch
770	Roanoke City Jail - Peggy Gebauer Phone # 540-853-2722 Email: PeggyGebauer@mail.ci.roanoke.va.us Fax # 540-853-6440 Address: P. O. Box 494 Roanoke, Virginia 24003	409	Batch

Other Agencies:

Department of Corrections – Felicia Berger

Phone # 804-674-3563 Ext. 1584 Email: bergerFM@vadoc.state.va.us
Fax # 804-674-3589 Address: P.O. Box 26963 Richmond, VA 23261-6963

Virginia Criminal Sentencing Commission - Dr. James Creech

Phone # 804-225-4566 Email: jcreech@vcsc.state.va.us
Fax # 804-786-3934 Address: 100 N. 9th Street Richmond, VA 23219

Compensation Board:

Phone # 804-786-0786

Fax # 804-371-0235

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Oliver Bradshaw (ext. 203)
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Craig Giegerich (ext. 216)
cgiegerich@scb.state.va.us

Sue Kelly-Graham (ext. 220)
skelly-graham@scb.state.va.us



****REMINDERS****

FY04 LIDS USERS GUIDE

The LIDS USERS GUIDE dated July 1, 2003 is now available on the Compensation Board website: <http://www.scb.state.va.us/> Click on the LIDS button, then click on FY04 LIDS USERS GUIDE.

LENGTH OF STAY REPORTS STATUS

The LIDS Advisory Committee held its quarterly meeting June 12. The Committee agreed that the length of stay reports that were originally scheduled to be added 7/1/03 are too costly to produce. The Committee unanimously approved the decision that the Compensation Board continue providing the length of stay reports to users on an as-needed basis. If you need a Length of Stay Report, contact Anne Wilmoth, IT Manager, at (804) 786-0786 Ext. 222 or awilmoth@scb.state.va.us.



DISPOSITION CODE

Effective July 1, 2003, the following disposition code will be added:

CS - Child Support - Arrested and sentenced for not paying child support

Remember to update your copy of the FY04 LIDS USERS GUIDE, Reference Codes, Page 10-190



VCC CODE

<u>Heading:</u>	CONSERVATION
<u>VCC:</u>	CNV-7066-M1
<u>Penalty:</u>	0-12 Months
<u>Statute:</u>	Section 10.1-104
<u>Subhead:</u>	Other
<u>Description:</u>	Violation of Department of Conservation and Recreation Regulations



FORMS MAINTENANCE REPORTS

The following four reports are available on Forms Maintenance:

- Option U. MISDEMEANOR OFFENSE RELEASE REPORT
- Option V. INMATES SERVING 12 MONTHS OR LESS REPORT
- Option W. ANNUAL SURVEY OF JAILS REPORT (CJ5)
- Option X. INMATE COUNTS REPORT (CJ9)

**Detailed information is located on pages 3 - 10
of the June 2003 LIDS Newsletter**



REMINDER

2003 BASIC LIDS TRAINING

The Compensation Board offers Basic LIDS training from 8:30 a.m. - 5:00 p.m. To register for LIDS training, contact Sue Kelly-Graham: skelly-graham@scb.state.va.us or (804) 786-0786 Ext. 220 or Alice Coe: acoe@scb.state.va.us or (804) 786-0786 Ext. 207. The deadline for monthly registration is **5** working days prior to the training date.

Training Dates

- **August 21**
- **September 18**
- **October 16**
- **November 20**
- **December 18**



LOCATION:

Department of General Services - 805 E. Broad Street, Richmond, VA

The computer lab is in the basement of the 8th Street office building.

NEW BUILDING ACCESS PROCEDURE: **Enter the Ninth Street Office Building, 202 N. 9th Street, located at the corner of 9th & Grace Streets. Enter the building on the 9th street side. You will be required to provide a picture ID and sign in as a visitor. Take the elevators to the 2nd floor. Turn left off of the elevator and follow the passageway to the 8th Street Office Building. At the end of the passageway, turn right and take the elevator to the basement.** To your right will be glass doors. Go through the glass door that says Department of General Services.

In order to access LIDS, please bring your LIDS User-ID and password to training. If you need a LIDS User-ID, please contact Anne Wilmoth, IT Manager, (804) 786-0786 Ext. 222 or awilmoth@scb.state.va.us

For further information about monthly Basic LIDS training, please access our website:

www.scb.state.va.us

Click on the **LIDS** button, then click on **LIDS Monthly Training Information**.